



Department of Energy
Washington, DC 20585

EXEC-2012-007405

October 10, 2012

MEMORANDUM FOR THE SECRETARY

THROUGH: DANIEL B. PONEMAN
DEPUTY SECRETARY

FROM: INGRID KOLB
DIRECTOR
OFFICE OF MANAGEMENT

SUBJECT: Designation of Department of Energy Senior Real Property Officer

ISSUE: Whether to appoint Mr. Carmelo Melendez as the Department's Senior Real Property Officer.

BACKGROUND: Executive Order (EO) 13327, *Federal Real Property Asset Management*, signed by the President on February 4, 2004, requires the executive departments and agencies to designate a senior official as the agency's Senior Real Property Officer (SRPO). The EO also requires that the officer have the education, training, and experience required to develop and implement a planning process for the management of the agency's real property assets.

The EO requires the SRPO to develop and implement an agency asset management plan. The SRPO is also responsible for monitoring the agency's real property assets so that its assets are managed in a manner that is consistent with, and supportive of, the goals and objectives set forth in the agency's overall strategic plan and with the real property asset management principles developed by the Federal Real Property Council. This would require the individual to have broad authority over the Programs which have control and custody over the Department's real property assets.

I am recommending that Mr. Carmelo Melendez, Office of Property Management, Office of Acquisition and Project Management (APM) be named as the Department of Energy (DOE) SRPO. Mr. Melendez was previously with the DOE and rejoined DOE on July 1, 2012 as the Director of the new Office of Property Management. In addition to meeting the professional qualifications required by the EO for the position, his designation would be in alignment with the role already assigned to OECM and/or OPAM (precursors to APM) in DOE Order 580.1A, *Personal Property Management Program, March 30, 2012*, DOE Order 430.1B, *Real Property Asset Management*, of September 24, 2003. Specifically:



- DOE Order 580.1A assigns APM the lead for policy implementation and development of a real property asset program and appropriate directives, procedures and guidance documents for the Department. APM is also directed to provide technical and oversight support to the Deputy Secretary and line managers.
- DOE Order 430.1B assigns responsibility for order implementation to the Deputy Secretary but directs APM to develop policy and procedures for real property asset management and provide corporate oversight for implementation.

The National Nuclear Security Administration (NNSA) Act limits the exercise of authority, direction, and control over the Administrator for Nuclear Security to the Secretary with re-delegation authority to the Deputy Secretary. Because of NNSA's semi-autonomous authority, Mr. Melendez as the Department's SRPO would exercise his assigned policy role through the Deputy Secretary. Oversight would be pursuant to established policy and consistent with the provisions of DOE Order 580.1A and DOE Order 430.1B.

The EO does not include a provision for DOE to appoint more than one SRPO.

Mr. Paul Bosco is currently designated as the DOE SRPO in a Designation Order dated January 18, 2007, which predated his appointment as Director of APM and Senior Procurement Executive. This Designation will be rescinded and replaced by the designation to Mr. Melendez.

OPTIONS: None.

RECOMMENDATION: The Secretary designates Mr. Carmelo Melendez as the Department of Energy SRPO.

APPROVE: _____ DISAPPROVE: _____ DATE: _____

Attachments