

**U.S. DEPARTMENT OF ENERGY
Facilities Information Management System (FIMS)
REQUEST FOR CHANGE*
Chg. Req. #08-10**

REQUESTER NAME: GARY HORN

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**AFFILIATION (CK
ONE):**

DOE

OTHER
FED

CONTRACTOR NAME:

PROPOSED CHANGE: MODIFY FIMS POLICY GUIDANCE AND DATA DICTIONARY TO EXCLUDE PERSONAL PROPERTY TRAILERS FROM FIMS. ONLY REAL PROPERTY TRAILERS WOULD BE TRACKED IN FIMS AND PERSONAL PROPERTY TRAILERS ALREADY ENTERED IN FIMS WOULD BE REMOVED.

JUSTIFICATION: THE INCLUSION OF PERSONAL PROPERTY TRAILERS CAUSES CONFUSION IN DATA ANALYSIS AND REPORTING AND CONTRIBUTES NO USEFUL INFORMATION. FIMS IS A REAL PROPERTY DATABASE. PERSONAL PROPERTY TRAILERS BELONG IN THE PERSONAL PROPERTY DATABASE. THIS CHANGE WAS OVERWHELMINGLY SUPPORTED AT THE 2008 FIMS/REAL ESTATE WORKSHOP.

PLEASE DO NOT TYPE BELOW THIS LINE

REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):

FAC APPROVED, SEPTEMBER 17, 2008

FDDC APPROVED, JUNE 28, 2009

FIMS IMPLEMENTED, APRIL 15, 2010

***USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

MAIL COMPLETED FORM TO: JANE NATIONS
Y12 NATIONAL SECURITY COMPLEX
PHONE (865) 574-4082

OR DOWNLOAD FORM FROM: FIMS WEB PAGE: <http://fimsinfo.doe.gov/downloads.htm>
COMPLETE FORM AND E-MAIL TO: nationsja@y12.doe.gov