

**U.S. DEPARTMENT OF ENERGY**  
**Facilities Information Management System (FIMS)**  
**REQUEST FOR CHANGE\***  
**Chg. Req. #07-01**

**REQUESTER NAME:** POLLY ROBINSON

**DATE:** OCTOBER 4, 2006

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**AFFILIATION (CK ONE):**

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OTHER  
FED

CONTRACTOR NAME: STOLLER

**PROPOSED CHANGE:** A new report is needed for withdrawn land records. Also, withdrawn lands should be included in the following reports: Land Acreage 038 and Outgrant 084 reports.

For a type 030 report LM will need the following data fields for Withdrawn Land records:

Property ID  
Property Name  
*Alternate Name*  
Acquisition Method  
Acquisition Date  
Outgrant Indicator  
Rural Acreage  
Urban Acreage  
Notes

**JUSTIFICATION:** A new reporting category was added to the FIMS in August (RFC 6-10) but the new category is not captured in the current FIMS reports. An additional report and changes to current reports are needed to reflect this category of land acquisition.

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PLEASE DO NOT TYPE BELOW THIS LINE

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**REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):**

10/24/06 - THE FAC, VIA EMAIL BALLOTING, VOTED TO APPROVE THIS CHANGE. THE FAC AGREED THAT EXISTING FIMS STANDARD REPORT 30 CAN BE MODIFIED TO RETRIEVE & SUMMARIZE THE RELEVANT WITHDRAWN LAND DATA ELEMENTS AS NOTED ON THIS RFC (CURRENTLY HOWEVER, DATA FOR ELEMENTS "ACQUISITION METHOD" & "ACQUISITION DATE" ARE NOT COLLECTED FOR WITHDRAWN LAND RECORDS).

12/21/06 - RFC COMPLETED AND IMPLEMENTED INTO FIMS. REPORTS 30, 38, AND 84 WERE MODIFIED TO INCLUDE WITHDRAWN LAND DATA.

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**\*USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

**MAIL COMPLETED FORM TO:** JOLIE MACIER  
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**OR DOWNLOAD FORM FROM:** FIMS WEB PAGE: <http://fims.hr.doe.gov/downloads.htm>  
**COMPLETE FORM AND E-MAIL TO:** [jrmacier@fnal.gov](mailto:jrmacier@fnal.gov)