

**U.S. DEPARTMENT OF ENERGY**  
**Facilities Information Management System (FIMS)**  
**REQUEST FOR CHANGE\***  
**Chg. Req. #07-06**

**REQUESTER NAME:** GAYLE SMITH

**DATE:** 05/10/2007

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**FAX:**

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**AFFILIATION (CK ONE):**

DOE

OTHER  
FED

CONTRACTOR NAME: EES, LLC

PROPOSED CHANGE: CHANGE THE EDIT FOR DOE LEASED AND CONTRACTOR LEASED BUILDINGS SO THAT THE TOTAL OF THE 3 ENERGY CONSUMING GSFT AND NON-ENERGY CONSUMING GSFT DOES NOT HAVE TO EQUAL THE INGRANT SQFT OF THE BUILDING.

THE EDIT IS TO REMAIN UNCHANGED FOR DOE OWNED BUILDINGS.

JUSTIFICATION: WHEN THE SQUARE FOOTAGE IN FIMS FOR AN INGRANT WAS CHANGED FROM GROSS SQFT TO INGRANT SQFT (DEFINITION - THE TOTAL AREA INGRANTED UNDER THE CURRENT AGREEMENT. ALSO KNOWN AS RENTABLE AREA. ), PROBLEMS WITH REPORTING THE SQUARE FOOTAGE FOR ENERGY CONSUMPTION EMERGED. SITES HAVE TO MANUALLY REPORT THE DIFFERENCE BETWEEN AN INGRANT FACILITIES ENERGY CONSUMING SQUARE FOOTAGE AND THE FIMS RECORDED INGRANT SQFT. THIS CHANGE WILL ALLOW THE ACTUAL ENERGY CONSUMING SQFT TO BE REPORTED DIRECTLY IN FIMS TO THE ENERGY CONSUMING GSFT DATA FIELDS, THUS ELIMINATING THE MANUAL EFFORT TO REPORT THE DIFFERENCE.

THIS CHANGE HAS BEEN COORDINATED WITH AND AGREED TO BY THE EMS4 CONTRACTOR, CARTER WARD, ENERGY INFORMATION SYSTEMS.

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PLEASE DO NOT TYPE BELOW THIS LINE

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**REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):**

05/16/07 - FAC APPROVED

FDDC APPROVED: 10/12/2007

IMPLEMENTED INTO FIMS (v1.19) ON NOV 29, 2007

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**\*USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

**MAIL COMPLETED FORM TO:** JOLIE MACIER  
FERMI NATIONAL ACCELERATOR LABORATORY  
KIRK ROAD AND PINE STREET  
BATAVIA, IL 60510-0500  
PHONE (630) 840-2353 FAX (630) 840-4980

**OR DOWNLOAD FORM FROM:** FIMS WEB PAGE: <http://fims.hr.doe.gov/downloads.htm>  
**COMPLETE FORM AND E-MAIL TO:** [jrmacier@fnal.gov](mailto:jrmacier@fnal.gov)

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